**GRADUATION PROTOCOL**

1. 2018 GRADUATION CEREMONY IS FRIDAY MAY 25, 2018 AT 6:00 P.M. AT THE BIG SANDY SUPERSTORE ARENA. REPORT NO LATER THAN 5:15 P.M.
2. GRADUATION REHEARSAL-Wednesday, May 23, at 9:00 at Big Sandy Super Store Arena. Please be in your assigned seat at that time. Refer to the seating and row diagram so you know where you belong. A name tag will be placed on the appropriate chair. All rules and policies of the school will be enforced.
3. ***If you are an honor graduate,*** you should see Becky Bryant, bookkeeper in the main office after May 1, 2018. Bring a check for $15.00 or cash for your honor stole. You will be able to return the stole on Tuesday, May 30th and get your $15 check or cash back. All checks will be deposited and you will not be able to get a refund after Thursday, June 1, 2018. Remember, we do re-rank at the end of this semester. If you change levels of honors, we will trade your stole at rehearsal.
4. Graduation day, report to the appropriate hallway no later than 5:15 P.M. Leave your home in plenty of time, better to be early than late!

\*\*Students will not be allowed to bring ANY ADDITIONAL ITEMS into the ceremony other than

those prescribed for graduation. Students are not to bring in items used for celebrations such

as confetti, silly string, air horns, inflatable objects or other such items. ITEMS WILL BE

CONFISCATED AND STUDENTS MAY BE ELIMINATED FROM THE CEREMONIES.

**THIS IS A FORMAL CEREMONY.** Appropriate dress is the cap and gown (which cannot be altered in any way). Males are to wear a dress shirt and tie, dress slacks, and dress shoes. Females are to wear a dress, dress slacks and blouse, or dressy skirt and blouse, and dress shoes. You will be removed from the line-up and ceremonies if you wear anything other than the prescribed dress. Girls, please do not bring purses, combs, hair spray, etc. There will not be anyone to watch them for you. Also, girls should be sure their hats are properly secured. ***If you do not have or cannot obtain the appropriate clothing, see your counselor privately before May 1. They will see that you have the appropriate clothes. We want everyone to participate in and enjoy graduation.***

BOYS—wear your hats as you march in; remove the hats for the pledge. Keep hats off until your row moves to receive their diploma. THEN, keep your hat on during the remainder of the ceremony.

1. As your row moves toward the stage to receive your diplomas: Stand at the top step until your name is called. Proceed to where you receive the diploma binder. Take the binder with your left hand so you can shake with your right. Shake hands as you receive it and then continue across the stage to where Mr. McGuffin and other board members and school personnel will shake your hand. (**Remember, this is not a race; take your time, your parents want to see you.)** Proceed down the stairs on the other side and return to your seat. Remain standing until your entire row has returned to their seat, then, the whole row sits down at the same time.
2. What you will receive on stage is an empty diploma binder. You will receive your diploma package at the bottom of the steps from your counselor as you exit the stage. Your diploma package will contain: Diploma, Souveneir Program, Final Grade Card, etc.
3. EVERYONE WEARS THEIR TASSEL ON THE RIGHT SIDE AND AFTER THE LAST STUDENT RECEIVES HIS DIPLOMA AND RETURNS TO HIS SEAT (AND IF ALL GOES WELL), Mr. McGuffin or SUPERINTENDENT BILL SMITH WILL ANNOUNCE “Ladies and gentlemen, I now present to you the 2018 graduates of CABELL MIDLAND HIGH SCHOOL.” THAT IS YOUR CUE TO MOVE YOUR TASSEL FORM THE RIGHT SIDE TO THE LEFT. He will then ask everyone to join in singing the Alma Mater. As the last note of the Alma Mater is played, the band will start the recessional (which will be the school fight song). The stage rows will leave first, then starting from the front rows: you will march out in the same direction that you entered.
4. It will be very crowded after the ceremony. Pre-select a place to meet your family after the ceremony so you don’t waste time looking for one another.

**Leslie Price - Counselor in charge of graduation**